

MUNI
SCI



HR EXCELLENCE IN RESEARCH

Workplace orientation for New Employees

Department of Mathematics and Statistics



Welcome to the Faculty of Science MU



- [Faculty website](#)

Dean of the Faculty: doc. Mgr. Tomáš Kašparovský, Ph.D.
Faculty Bursar: Roman Čermák, M.Sc.

- [Organizational structure:](#)

- ✓ 13 departments
- ✓ 3 specialized units: Institute of Physics of The Earth, Botanical Garden, Central Library
- ✓ Dean's Office

- [Basic faculty policies](#) (Document server IS MU):

- ✓ [Statute of SCI MU](#) and other [Internal regulations](#)
- ✓ [Organizational](#) a [Operation](#) rules of SCI MU
- ✓ [Code of Ethics](#) of SCI MU

You will learn more at the Faculty Internal Regulations & Research Ethics, Intellectual Property Training.

- [New Employee Checklist, Faculty Handbook for Employees](#)

- [MUNI Employee Portal](#)

- [Careers at SCI MU](#) (e.g. benefits, career paths, ombudsman)

- [Unified visual style SCI MU](#) (eg logos, document templates, email signature)

Version 1.1



HR EXCELLENCE IN RESEARCH

Welcome to the Department of Mathematics and Statistics

- Department website: <https://www.math.muni.cz/>
- Head of the Department: Mgr. Petr Hasil, Ph.D.
- Deputy Head: doc. Mgr. Ondřej Klíma, Ph.D.
- Department Bursar and Educational representative: RNDr. Jan Vondra, Ph.D.
- Academic sections: Mathematical Analysis; Geometrical Analysis; Algebra, Topology and Number theory; Modelling and Statistics.

Location and premises of the department

SCI MU premises:

- Kotlářská 2
- Building 8

Common areas:

- Kitchenette/s: 2nd and 4th floor
- Conference room: 2nd floor
- Classrooms: M1-M6, MP1, MP2, MS1 (all 1st floor)

Practical information:

- Reservation of meeting rooms/classrooms: via the Information System (IS)
- You can report any technical problems to Radka Paliánová
- Office cleaning takes place daily (in the morning)

Background around the workplace

Canteens

University canteen is available on the premises of [Kotlářská](#)

Bike shed

Bicycle stands are available:

- in the Kotlářská complex, behind pavilion no. 4 (access with the employee card)

Parking

The rules are set out in the operating rules of the Faculty of Science, Masaryk University.

Parking must be granted through a permit, due to the limited capacity it is not normally available to employees.

We wish you a successful start in a new position!

M U N I
S C I



HR EXCELLENCE IN RESEARCH